To

The Headmaster

**[School Name]**

**[School Address]**

**[Subject: Requesting School Leave For My Son For Accident]**

Respected Sir,

My son is a student of class 11 'B' **[Class And Section]** of your school. Yesterday when he was going back home from school, he collided with an unregistered car. Due to which his feet got hurt due to which he will be unable to walk now. The doctor asked him to rest for 2 days.

So I have a humble request to you that due to injury please bother giving him leave for 2 days.

Thank you

**[Your Name]**

**[Name Of Your Son]**

**[Class And Section]**

**[Date]**