To,  
The Branch Manager,  
XXX Bank [Bank Name]  
XXX Branch [Branch Name]  
XXX Address [Bank Address ]  
Sub: Cheque Book Request Letter  
Respected Sir/Madam,  
I wish to illuminate you that I have an investment account on your \_\_\_\_\_\_\_\_\_\_\_ [Bank Name] of \_\_\_\_\_\_\_\_\_\_\_\_ [Branch Name]. I wish to pay my customers with a money order gave against my record. In this way benevolently issue me a cheque book of 100 leaves.  
I have given my ledger subtleties beneath for your ref.  
Account Holder Name:\_\_\_\_\_\_\_\_\_\_\_ [Your Name]  
Account Number: \_\_\_\_\_\_\_\_\_\_\_ [Your Account Number]  
Bank Branch: \_\_\_\_\_\_\_\_\_\_\_ [Branch Name]  
Thanking you.  
[Your Name]  
[Contacy Number]